

# Library Catalogue

The Library Catalogue is located on the Internet - <http://gvhealth.intersearch.com.au>

## The Catalogue lists:

- All books (print and electronic)
- Print Journals
- A/V resources

Electronic Journals are **NOT** listed in the Catalogue - they are accessible via our E-Publications list.

## Searching the Catalogue

- Searching is best undertaken by using the **Advanced Search** option.
- **Author, Title, Keyword or Subject** searches are available
- Subject Headings used in our catalogue are MESH (Medical Subject Headings) – the same as in MEDLINE. eg. books on the subject of Labour will be listed under the subject of “Labour, Obstetric”
- If you are unfamiliar with MESH terms then use **keyword** searching
- Truncation using \* is available.
- You can limit your search to a date range or a type of publication eg. Electronic Books

## Viewing Results

- Click on the title of each result to see where the book is held and if it is available for loan
- If the book is an E-book it will have 2 links listed – an onsite link and an offsite link.
- If you are offsite you must choose the offsite link and you will then be prompted for your Athens logon.
- Please contact the Library if you do not have an Athens logon and an account will be setup for you.

## Reservations.

- Items can be reserved by staff members by clicking on the item they wish to reserve and then choosing “Place Hold” from the left side of the screen. Staff will then be prompted to Log In to their Library (KOHA) account. Accounts are normally set-up during the Registration Process when users first register to borrow – if you do not have an account please contact the Library and we can set one up for you.
- Users are contacted via e-mail once the reserved item is available for collection from the Library.
- Items are only held for 1 week – if not collected in that time they are then placed back on the shelves for loan.

## Renewals

- Log in to your account using your KOHA logon and follow the instructions on screen
- Please note that the system only allows for 2 renewals before material must be returned to the Library
- Contact the Library if you do not have a KOHA logon and an account will be setup for you [FON HOW TO USE THE](#)